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*brushwoodsschoolofdance.com*

# 2019 Recital Packet

## *BSD Calendar*

### **Parents' Visitation**

*Monday, March 25 - Saturday, March 30\**

### **End of Semester**

*Saturday, March 30*

### **Spring Break**

*Monday, April 1 - Saturday, April 6\*\**

### **Studio Recital Rehearsals**

*Monday, April 8 - Thursday, May 30*

### **Dress Rehearsal (FCHS)**

*Friday, May 31*

### **Recital (FCHS)**

*Saturday, June 1*

*\* Monday Pre-Ballet & Primary classes will have Parent's Visitation on March 18.*

*\*\* Some classes may not have spring break due to snow days missed during the regular semester. Please check with each teacher for changes to spring break.*

### *Dear Parents,*

We are excited to announce the date for our annual recital, "That's Entertainment," has been set for June 1, 2019 at 12:00pm & 2:00pm in the Fluvanna Country High School Theater.

Dance requires commitment & discipline. This recital is a commitment for both the student & the parent as each dancer in a class is part of a team. When one team member falls down "on the job" it affects the entire group & the dance. Students & parents who have committed to being part of this show should understand this philosophy & be willing to follow through with what is involved (i.e. rules regarding attendance at studio rehearsals, dress rehearsal & performances; proper dance attire, behavior, hair, no food/drink in the studio/theater, etc.). If you do not think you can fulfill this commitment, then do not participate in this program.

*Thank you! BSD*

## **Studio Recital Rehearsals**

*Monday, April 8 - Thursday, May 30*

Studio rehearsals are during your child's regular class time and proper dance attire should be worn. Costumes will be tried on during studio rehearsals when they are received. **Dancers will be given their costume to take home only if their costume balance has been paid in full.**

Snow make-up (if any) will be during spring break and the first week of studio rehearsals. After all snow makeups, the length of your child's studio rehearsal time may be shortened by 15 - 30 minutes. All time changes will be posted on the studio bulletin board & announced by the teacher at least two weeks prior. If you or your dancer is absent, it is your responsibility to call for any schedule changes.

Dancers are expected to be at all rehearsals and on time at drop off /pick up. **More than two studio rehearsals missed jeopardizes your child's chance to participate in the recital.** We want every recital to be a quality performance. Students who have been involved in rehearsals are expected to participate in BOTH the dress rehearsal and recital. **THERE WILL BE NO REFUNDS OF REHEARSAL FEES ONCE REHEARSALS HAVE BEGUN, REGARDLESS OF THE REASON.**



**July 15 - 19 (levels 2/3)**

**July 22 - 26 (levels 4/5)**

[brushwoodsschoolofdance.com/dance-camp](http://brushwoodsschoolofdance.com/dance-camp)

# Dress Rehearsal - Friday, May 31

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4:00pm - Pre-Ballet & Primary classes

4:30pm - Performance Companies

5:00pm - All dancers ages 8 & up (levels 1 - 5)

Location:

Fluvanna County High School Theater

Dress Rehearsal is when you practice on stage at the performance venue with your costume, ALL accessories (including headpieces if any), tights the color your teacher has indicated, hairstyle/make-up according to your teacher & proper shoes.

**For Friday's dress rehearsal, dancers & parents should NOT arrive before 4:00pm.** Each class will be assigned an area in the theater to sit. PLEASE LOOK FOR YOUR CLASS POSTER AND STAY SEATED WITH YOUR CLASS IN THE DESIGNATED ROW. Parents who stay may sit with their child's class if they wish, but we ask you not to remove your child from the group until they have practiced on stage AND after you have signed them out. All Performance Companies should be dressed, seated and ready to rehearse promptly at 4:30pm and all classes levels 1 - 5 at 5:00pm. Please note that the stage crew will come and get each class one or two numbers prior to their turn on stage. Please be sure you are sitting with your class when the stage crew arrives.

Dancers will have use of the restrooms in the hallways behind the theater to change costumes. All Pre-Ballet & Primary dancers should arrive dressed in their costume with a large button-up shirt over the costume to protect them. Older dancers should arrive in their first costume if they have more than one dance.

PLEASE be aware we try very hard to adhere to this schedule. If you are in the latter part of the older students line-up you may be at the school until 9 p.m. or possibly later. There will be a finale (final bow) for each recital; however, we do not practice for this at dress rehearsal. The younger students will be helped during the actual finale by older performance company students. All dancers will practice the finale during their studio rehearsals!

After a class rehearses on stage, they are dismissed to join their next class (if participating in more than one dance) or dismissed with CLASS CHAPERONES (if applicable) to be signed out to parents. At that time, they may either leave or watch the rehearsals of other classes **but only after being signed out. Children 11 and under MUST be accompanied by a parent or chaperone at all times.** If you stay to watch the rehearsal, you are expected to watch your child and keep them quiet for the other performers and teachers. We ask that guardians/parents please be respectful of your class chaperone. They are only asked to watch your child during their class rehearsal. After dismissal, you are asked to pick up your child ASAP!

*BSD & FCHS staff do our best to keep dress rehearsal moving at a steady pace. Please keep in mind that a lot that goes on behind the scenes at dress rehearsal to ensure a smooth recital. We appreciate your patience during what seems to be excessive downtime during dress rehearsal.*

## Recital - Saturday, June 1

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12:00pm - Pre-Ballet & Primary Classes + Performance Companies —————> Arrive between 11:15 & 11:30am

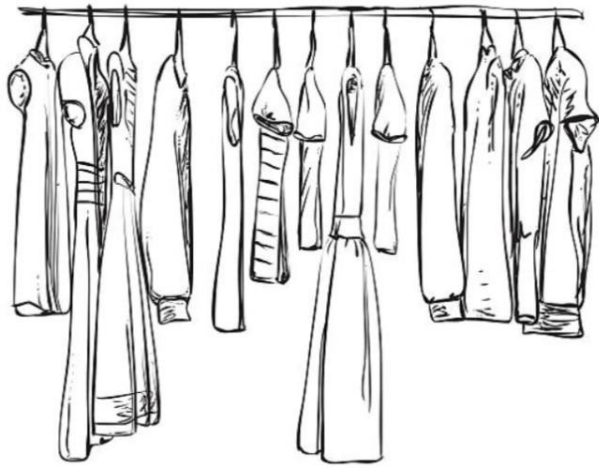
2:00pm - All classes level I & up (+ Performance Companies) —————> Arrive between 1:15 & 1:30pm

All 5 Performance Companies perform in BOTH shows. Pre-Ballet/Tap students (age 3-5) & Primary Ballet/Tap/Jazz students (age 6-7) perform in the 12:00pm show and should arrive no earlier than 11:15am and no later than 11:30am. Doors for this performance open at 11:30am. All students in Level I & up classes (ages 8 & up) will perform in the 2:00pm show and should arrive no earlier than 1:15pm and no later than 1:30pm. Doors for this performance open at 1:30pm. Each recital ends with a finale that includes all students in that performance. During the performances dancers must stay backstage with their class & chaperones. Dancers are not allowed to go into the theater.

During recital on Saturday, NO DANCER SHOULD BE IN THE LOBBY/CAFETERIA AREA changing costumes, fixing hair, or applying makeup. Each group (other than Performance Co. & quick change groups) will have an area designated for them in the hallway up the stairs by the stage doors. Students should come dressed in their costume (first costume if they are in more than one number) with a large button up shirt over the costume to protect their costume.

On Saturday, all students should report to their assigned areas at their assigned times, stated above. Please do not arrive earlier than your designated time unless you are helping in some way, i.e. a chaperone, helping with tickets, ushering, etc. Dancers will stay in their dressing area with their groups at all times, except when performing. Students in more than one class will move to the area of their next class after they perform on stage. Each class will have a poster, hanging on the wall in the hallway, that includes a picture (or description) of the costume, accessories, and a list of the students' names. Parent/Guardian sign in/out sheets will be attached to each class poster for the chaperones to use for said purpose.

**All dancers 11 & under MUST be signed in & out by a parent with the class chaperone during the recital. Dancers 12 & up need to sign in & out themselves. No men are allowed in the backstage/dressing area at any time during recital.**



# Costumes

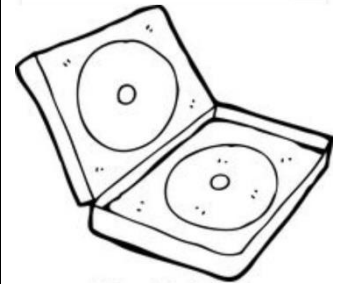
- Most costumes are made with a delicate fabric or have sequins on them that can usually catch on other materials and snag. By keeping your costume in the garment bag, it will help protect the costume.
- **DO NOT IRON YOUR COSTUME.** Hanging your costumes will also lessen the chance of wrinkles and damage. To safely release wrinkles, use the steam from a hot shower.
- Dance costumes should not be worn before recital. This prevents them from getting dirty or ruined. Once recital is over, you can wear the costumes as much as you like.

Any student with any outstanding balances on their accounts (service charges, late fees, tuition, recital fees, etc), or with whom other arrangements have not been made, **WILL NOT RECEIVE HIS/HER COSTUME and WILL NOT BE ALLOWED TO PARTICIPATE IN THE RECITAL.** Payment arrangements may be made to pay these balances; however, **all accounts must be settled by May 18, 2019 in order for you/your child to participate in recital.**

We are planning to offer a DVD of recital again this year!  
We will have more details soon!

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Please be aware, as a courtesy to our audience,  
**no personal videotaping will be allowed during the recital.**  
You may, however, video at dress rehearsal.



# Tickets

You can begin ordering tickets on April 15, 2019. The FCHS theater has 996 seats so do not take a chance, **ORDER TICKETS EARLY!** Tickets are \$10 each (for adults and children) for one performance or \$15 for both performances when ordering **on or before May 20, 2019.** After that date **AND** at the door each ticket for **EACH** show will be \$10 with no discount for two shows. This means if your ticket order for both shows is received after May 20<sup>th</sup> you will be charged for the difference.

The ticket order/payment form in this packet to enable you to order tickets ahead of time. Children under age two, if sitting in your lap, are free. Complete the form and place it in the payment box, or if you attend classes at Orme Family Fitness please give the forms to Regina. The ticket chairman will fill your order and leave tickets at the studio in Gordonsville or with Regina at Orme. You can also pick them up at Friday's dress rehearsal. Tickets can also be ordered by mail. Send the

form to: *Brushwood's School of Dance, 1114 Old Louisa Road, Gordonsville, VA 22942.* NOTE: All orders received too late to be delivered during classes or mailed will be held by the ticket chairman, to be picked up during dress rehearsals or at the performances.

Doors open thirty minutes before each performance. For example, if your child is performing on Saturday at 12:00pm, the doors will open at 11:30am Please note the only people allowed to save seats prior to the doors being opened for any performance will be special needs audience members (wheelchairs, walkers, etc.) and theater volunteers –ushers, ticket takers, etc.) Chaperones are not permitted to save seats prior to the doors opening. Otherwise, **ALL SEATING WILL BE ON A FIRST-COME, FIRST-SERVED BASIS.** When the doors open for any of the performances, a member of your party can save seats **BUT** must remain with any seats saved and those seats can be saved only until ten minutes prior to the beginning of the performance. At that time, the rest of your party should be seated and any remaining seats could be taken. If there are people waiting to get in, we will try to seat them after the Opening number.

## Important message for all parents

All parents will be given the opportunity to sign up to chaperone a class. As in years past, we have suggested it would be very helpful if parents of the older children would volunteer to chaperone for the younger students on Saturday during their performance, and the parents of the younger students chaperone for the older students during their performance. This would eliminate the problem for some of us not being able to see the entire show on Saturday for our child's age group. However, it seems only a few moms have done this for us in past years, and we have had several classes who did not have chaperones at all. Other class chaperones have had to double up and there are just too many dancers to keep up with. **PLEASE BE WILLING TO HELP OUT!** Class posters will be at the studio and Orme early for parents to sign up to chaperone. **If we do not get enough chaperones for a class three weeks prior to recital (May 11, 2019) we will put the parents names of all participating dancers into the hat and draw names for each class.** Anyone who is already signed up will not be in the drawing, and anyone whose name is picked this year, will NOT have their name put into the hat for next year. **MOMS:** please note if you are a class mom you will be allowed to go into the theater during their time on stage to watch from the front row.

We will need 1 class mom for each class at dress rehearsal except as noted next. For the recital, we will need 2-3 class moms for ALL of the Pre-Ballet/Tap, Primary Ballet/Tap/Jazz classes depending on class size. 2 class moms are needed for Ballet, Tap, Jazz and Modern classes LEVELS I & II. All LEVEL III classes will need one class mother for both the dress rehearsal and recital. LEVEL IV & V classes do NOT require a class mom for either dress rehearsal or recital.

## Chaperone "class mom" duties

A chaperone is one of the most important volunteers needed to make our spring recital a success for our children. We ask that moms of each class volunteer to chaperone for a class for at least one rehearsal or performance. It is the chaperone that will ensure each class member's safety, manners and well-being. Any child that is disrespectful to a chaperone or who refuses to adhere to our rules should be reported to their teacher, the stage manager or Pam immediately.

As a chaperone, you are asked to be in your class area no less than 15 minutes before any student arrives. Chaperons will get a signature and time from each parent or guardian bringing a dancer to join his or her group. After each rehearsal and performance, they are asked to get a signature and time from each parent or guardian picking up a dancer from their group. Each group **MUST** be supervised carefully at all times.

You, as a chaperone, must be able to account for the whereabouts of each child in your care. **ALL DANCERS SHOULD BE KEPT WITH THEIR GROUP** except Performance Company members and dancers who are in multiple classes. They will join each class as they finish each of their dances on stage. The children are to stay with their group in the area set aside for their class. No dancers should be allowed to run around the area unsupervised. This means they should not be playing "tag," doing cartwheels, or allowed to be taking part in any kind of horseplay. **THEY SHOULD BE WITH THEIR GROUP.** Dancers can bring games and "clean" crafts to play with, books to read, crayons (**NO MARKERS**), coloring books, puzzles, cards, etc. to help pass their backstage time more quickly. A chaperone should not bring infants or young children that require even more attention than our dancers. During this special event, our dancers need our undivided attention.

## Important Recital Reminders

- Absolutely **NO FOOD, DRINK OR GUM** is allowed in the theater or backstage at any time during dress rehearsal or recital. Anyone violating this school rule will be fined.
- Only stage crew, class moms and dancers are allowed backstage. No men are allowed in the backstage/dressing area at any time during recital.
- **NO FLASH PHOTOGRAPHY** will be allowed during dress or recital due to the safety hazard flashes cause for the dancers. Pictures can be taken in the lobby with your group after rehearsing on stage. We will not be able to hold dancers on stage for pictures due to time and money constraints.
- Good audience manners are expected for everyone, including parents.
- Dancers should not bring money or valuables or wear jewelry (unless part of costumes) to dress rehearsal or recital.
- Parents may want to send books, puzzles, games or "clean crafts" for the children to play while waiting backstage.
- All dancers 11 & under **MUST** be signed in & out by a parent with the class chaperone during the dress & recital. Dancers 12 & up need to sign in & out themselves.
- There will be no wandering around the school building or premises--this includes teenagers! Children 11 and under are to be accompanied by a chaperone/parent at all times.
- **NO STUDENT WILL BE ALLOWED INTO THE THEATER** during their own recital to watch and must have a ticket to see the other age group perform. Not only do we rarely have seating for them, but the up and down of dancers and parents distracts others in the audience who want to see their children on stage.
- **ALL COSTUMES, ACCESSORIES, SHOES, ETC.,** should have the student's name marked inconspicuously on the item.
- **ABSOLUTELY NO UNDERWEAR** may be worn under the tights/costumes.

Thank you so much for a great year and the opportunity to teach your children. My faculty and I believe we have provided your child with the finest dance training in the area. We look forward to seeing them return in September. If, however, they do not return, we wish them and you great blessings in all future endeavors!

Sincerely,  
Pamela Brushwood

# GENERAL ADMISSION TICKET ORDER FORM

Please return this ENTIRE form to your Class Mother, Teacher, or payment box.

**GENERAL ADMISSION TICKETS:**

Parent's Name: \_\_\_\_\_

Student(s) Name: \_\_\_\_\_

Class Type/Day of Week/Time: \_\_\_\_\_

I would like to purchase the following **General Admission Tickets at \$10.00 each\*\*\***

Saturday, June 1, 2019 - **12:00pm performance only** \_\_\_\_\_ # of tickets at \$10 each = \$ \_\_\_\_\_

Saturday, June 1, 2019 - **2:00pm performance only** \_\_\_\_\_ # of tickets at \$10 each = \$ \_\_\_\_\_

**OR**

**A Combination Ticket** for both performances (12:00pm & 2:00pm) \_\_\_\_\_ # of tickets at \$15 each = \$ \_\_\_\_\_

*\*\*\*Please note this combination ticket is only available until May 20, 2019. After that each show will cost \$10\*\*\*NO EXCEPTIONS*

TOTAL AMOUNT \$ \_\_\_\_\_

Please make checks payable to Brushwood's School of Dance

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## OFFICE USE ONLY

General Admissions Single Performance Ticket    # Sat 12:00pm \_\_\_\_\_    # Sat 2:00pm \_\_\_\_\_

General Admission Both Performances Ticket    # \_\_\_\_\_

**TOTAL AMOUNT DUE \$ \_\_\_\_\_**                      **TOTAL AMOUNT ENCLOSED \$ \_\_\_\_\_**

Cash \$ \_\_\_\_\_                                      Check # \_\_\_\_\_

**BALANCE DUE, IF ANY \$ \_\_\_\_\_**